

MINUTES OF A MEETING OF ARNCOTT PARISH COUNCIL HELD ON 22nd OCTOBER 2024

PRESENT: Paul Wilson, Alex Dean, Dinesh Patel, Paul Hooper and (from Item 30) Matt Todd

APOLOGIES: Martin Byrne, Danny Cooper, Cllr Gemma Coton (CDC) Cllr Julian Nedelcu (CDC) Cllr Alisa Russell (CDC)

and Cllr Calum Miller (OCC)

ALSO PRESENT: 3 members of the public.

Declarations of Interest

None.

29. Minutes of the Last Meeting

The minutes of the meeting held on 2nd July 2024 were agreed as drawn.

30. Cooption of Councillor

The Parish Council agreed unanimously to co-opt Matthew Todd onto the Parish Council to replace Luke Collins, who has resigned due to lack of time.

31. Finance

The Financial report for October 2024 is attached as an Appendix to these Minutes.

Invoices

Payments have been authorised as follows:

CDC	dog bins	555.98
HMRC	cl tax	47.60
A Davies	salary	201.68
F Milloy	cleaner	140.00
bank		2.40
HMRC	cl tax	61.40
A Davies	salary	246.35
P Wilson	Remembrance	50.00
K Forrest	war memorial	32.00
F Milloy	cleaner	140.00

The Parish Council agreed to delegate to Councillors Wilson, Byrne and Dean authority to invest monies currently held in the current bank account.

32. Planning Applications

Reference No.	Location	Proposal/ Description	Validated	Status
24/02767/TEL	Mast 531M From New Park Farmhouse And 4M From Murcott Road Upper Arncott OX5 2FE	Remove 3 no antenna and 2 no cabinets to replace with 3 no antenna, 1 no cabinet, add 1 no GPS node, along with associated equipment works	16/10/2024	Case Officer Assigned

24/02376/NMA	OS Parcel 6086 Adjacent And North West Of Railway Line Ploughley Road Arncott	Dimensions changes to the approved transformers at the site (proposed as non-material amendment to 20/00285/F)	02/09/2024	Application Permitted
24/02323/F	HM Prison Bullingdon Patrick Haugh Road Upper Arncott Bicester OX25 1PZ	Variation of Condition 2 (plans) of 24/00159/F - Design amendments to the Workshops, Admin, Programmes and Houseblock buildings	27/08/2024	Under Consultation
24/02306/DISC	BGSU St Georges Barracks Arncott Wood Road Arncott Bicester OX25 1PP	Discharge of Conditions 10 (LEMP) and 11 (cycle parking) of 22/02567/F	23/08/2024	Under Consultation
24/02280/DISC	Sites B C D And E MOD Bicester Murcott Road Upper Arncott	Discharge of Conditions 31 (Construction Environment Management Plan) and 32 (Construction Management Travel Plan) of 21/03749/F	20/08/2024	Under Consultation
24/02073/F	S And S Motors Rear Of 63 Ploughley Road Arncott OX25 1NY	Installation of a temporary Portakabin building to be used as classroom to train MOT testers as well as a location to hold annual MOT training sessions, for a period of 208 weeks	13/08/2024	Application Permitted
24/02096/DISC	30 Woodpiece Road Upper Arncott Bicester OX25 1PJ	Discharge of Condition 3 (noise mitigation) of 24/00866/F	01/08/2024	Application Permitted
24/02109/TEL	Telecommunication Mask CTIL 107822 Street At Corner Farm Running To The Greyhound Track At Clue Hill Farm Arncott	The replacement of the existing headframe with a new headframe; the installation of 1no. 600mm dish; the removal of 3no. antennas and replaced with new 6 no. antennas; the installation of 15 no. RRUs; the installation of a new handrailing on concrete base plus, ancillary development related to the upgrading of the base station	01/08/2024	No Objections
24/02053/DISC	St Georges Barracks, Bgsu Arncott Wood Road Arncott Bicester OX25 1PP	Discharge of Condition 12 (Surface Water Drainage System) of 22/02567/F	29/07/2024	Application Permitted
23/02772/PIP	Land Adjoining And To The West Of No 42 Green Lane Upper Arncott	Permission in Principle application for the erection of up to 2 No dwellings	10/10/2023	Appeal Allowed (Against Refusal)

Councillors were asked to note that the appeal against CDC's the refusal of planning permission to erect up to 2 houses at the bottom of Green Lane has been upheld.

33. Parish Council matters

Walk and talk site meeting with OCC – report/actions

The Chairman met up with Kathryn Gash – OCC Highways Officer – on Monday 22nd July. They walked around the village for about 1 hour during which time he pointed out road and pavement defects to her. She later summarised the discussions-“Defects – I have logged all defects noted down during today’s walk. The potholes in Mill In and the

footway defect on Norris Road will be filled within 28 days or sooner and the 2 footway defects in Woodpiece Road will be done within the next hours.

- I have done a land registration search for the small section of overgrown footway on Norris Road and this has come back as Cherwell maintained land. I'll be happy to write to them for you if you like to get the hedge cut back off the footway?

- I have emailed our Schemes team for consideration to do a full footway slurry through the village and I will update you as and when I hear back.

- I have also logged a CAT 3 for the pothole in Mill lane for the proposal of an overlay or re-texture of the length of the lane, again I will update you as and when I can.

- I am making enquiries on the siding out of the footway on Norris road from the depot entrance to No 11 Norris road. I can either report this as a defect or I will need to do a request form, either way I will get this sorted as soon as I can for you.

- I have attached email communication with Sanctuary re the hedge line adjacent to Mrs Dunkins property.

All I need from you is a brief email request for our traffic officer for the speed hump proposal in Mill Lane and the dropped kerb request for Hopcraft, Teal and opposite the Bungalow. I'll forward this straight on to Traffic and they should make direct contact."

The Chairman confirmed that he had sent pictures of the dropped kerbs at Teale and Hopcraft Close and that the pot hole in Mill Lane is due to be repaired on 25th October.

Maintenance of Village close small play area

The RoSPA report for this play area identified that two of the cross beams of the timber climbing frame were unsafe due to wood rot. The chairman and Cllr Hooper subsequently obtained 2 suitable cross beams as replacements. After modifying these to suit the climbing frame the beams have been installed and the climbing frame is now safe to use.

Remembrance Sunday

The Chairman reported that he had arranged for the service to be conducted as per last year by Dr Christopher Young who is a Lay Preacher. Representatives from the MOD and the RBL will also be in attendance and the village's resident buglers will play The Last Post. He has ordered wreaths for the Parish Council, Village Hall Management Committee, Arncott Community Association and the Arncott Football Club which will be collected on 24th October. The minimum donation required is £20 but the Parish Council agreed to donate £50 to the Royal British Legion BL for the wreath and a further £50 to the Church funds as a thank you for Dr Young's services.

Street Light problem at C site level crossing – update

News of action on this issue is still awaited. The chairman spoke to the Head of Establishment for DE&S Bicester on 21st March. He was advised in April that her lighting plan project for the site included a couple of lights at the level crossing but she couldn't tell me when they would be installed. He emailed and phoned her again in June but there was no answer to either. He phoned her again at the beginning of July but no answer. but did succeed in talking with her on the 'phone on 3rd October but she was still unable to give me a date as to when the lights will be installed.

Update on coach parked in the village if any

The coach has been parked by the Village Hall car park for some 18 months, All authorities have been informed and have indicated there is no action they can take to remove it. If any residents have suggestions, please let the Clerk know

Footpaths

Included in the report for the walk and talk meeting mentioned above

Bottle banks

Following the removal of these from The Plough public house, several comments have since been posted up on the village social media about getting them re-sited somewhere within the village. Common suggestions are somewhere around the village hall / car park or on the small car park area next to the village green / Print Run. After discussion the Parish Council agreed there was not really a suitable site for the bottle banks in the village, and the recommendation was that bottles should be taken to the bank at Bullingdon Prison, or in Ambrosden. A resident attending the meeting agreed to investigate suitable alternative sites, if any, in the village, and the Parish Clerk was asked to request advice as to location from CDC.

Adoption of updated Standing orders and Financial regulations

The Parish Council agreed to adopt the updated Standing Orders and Financial Regulations proposed by the Clerk.

Solar panels

Empower have indicated that they are changing the contract period. The council noted that the annual maintenance premium had been significantly increased, and agreed to consider alternative options.

Village hall

The Council agreed to look at other villages where a height barrier at the entry to the car park had been installed.

The Chairman reported that WIFI access was installed in the Village Hall on 20th August, with a Download speed registered at 37mb/sec.

34. Correspondence

As above together with the Ramblers Footpath Warden from Ambrosden, who explained the need for a local footpath warden to check the condition of parish footpaths, and whether work required by OCC had been completed. The Parish Council will publicise the issue, which may be of interest to dog walkers.

The Chairman reported that he had received a 'phone call and messages / pictures on 23rd September from a Hopcraft Close resident who was concerned about a fence being erected by another Hopcraft Close resident. The concern was that the fence was being erected on the playing field side of the resident's property boundary. Both the Chairman and Cllr Byrne I have looked at what has been done and the fence has been erected in line with the edge of the resident's path. There are some small fence supports concreted into the ground which is on the playing field side of the boundary but they are of the opinion that there is nothing for the Parish Council to be concerned about.

35. Public participation

None

36. Any other business

In view of the fact that it is not very easy to find people who will step forward and volunteer to join the Parish Council the Chairman, on behalf of the village, and the Parish Council, thanks to former Councillor Luke Collins for stepping up to join us in the first place and for the time and help he gave as a Parish Councillor.

The seating bench bought for the parish by a director of Print Run was installed next to the War Memorial Garden on 29th July. Many grateful thanks to the residents who carried out the installation.

Concrete bollards have been purchased to replace the scaffolding type barrier at the small car park on Norris Road next to the village green and Print Run. Installation will take place when time permits.

37. Date of next meeting

Parish Council Meeting 7th January 2025.

Arcott Parish Council		Monthly Financial Report	
		Parish Council Meeting	02 July 2024
Payments processed since last meeting			£2,255.87
08-May-24	A Lambourne	B/P	£43.75
08-May-24	A Davies	B/P	£201.68
08-May-24	F Milloy	B/P	£140.00
08-May-24	CDC	B/P	£555.98
08-May-24	HMRC	B/P	£47.60
21-May-24	Bucks recycling	B/P	£96.00
06-Jun-24	HMRC	B/P	£47.60
06-Jun-24	F Milloy	B/P	£140.00
06-Jun-24	A Davies	B/P	£215.08
07-Jun-24	K Forrest	B/P	£48.50
30-Jun-24	Bank		£18.00
+ 7 more			£701.68
Receipts processed since previous report			£0.00
Bank Reconciliation		Statement dated	28 June 2024
		Unity Trust Current account	£220,762.05
		Barclays Current account	£14,327.43
		Cambridge Savings account	£16,120.38
Items not yet cleared:			
Receipts		0	£0.00
Payments	None		
		Net Total	£251,209.86
Of which:			
Allocated reserves	Playground reserve		£189,717.41
General reserve			£61,492.45